



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING




MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

June 15, 2010

MEMORANDUM

TO: MEGS Authorized Officials
Consolidated Application Main Contacts

FROM: Michael W. Radke, Director 
Office of Field Services

SUBJECT: MDE is encouraging LEAs to apply for Title I, Part A Waiver of the 15% Carryover Limitation for 2009-10

Local educational agencies (LEAs) with a total 2009-10 Title I, Part A allocation (Regular and ARRA) greater than \$50,000 have a 15% carryover limitation unless they apply for a special waiver granted to the State by the U.S. Department of Education under the authority of ARRA. This waiver applies to both Title I, Part A Regular and ARRA funds.

Normally, an LEA may apply to the state and be granted a waiver of the 15% carryover limitation only once every three years. Under this provision, LEAs may request the special waiver to exceed the carryover limitation because of the large influx of Title I, Part A ARRA funds and this waiver request will not count against the once every three years waiver restriction.

If your LEA will not spend a minimum of 85% of the total 2009-10 Title I, Part A allocation (Regular and ARRA) by September 30, 2010, a MEGS Authorized Official (Level 5) **must request a waiver** to exceed the 15% carryover limitation through the Michigan Electronic Grants System (MEGS) Certification Menu.

For LEAs that have already requested an ARRA Title I, Part A waiver of the 15% carryover limitation, no further action is required.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

For LEAs that have not requested a Title I, Part A carryover waiver in MEGS, please follow these procedures:

- a. In the MEGS Main Menu under Additional Functions select "Certification Menu."
- b. On the Certification Menu under "Certifications To Be Submitted," choose "2009-10 Title I Regular & ARRA Waiver: 15% Carryover Related to ARRA Funds" and click "I agree."

The Title I, Part A carryover waiver request is automatically approved by the Michigan Department of Education at the time it is submitted in MEGS. The submission of the Title I, Part A carryover waiver request indicates your LEA's agreement to abide by and follow all assurances as detailed in the request.

The total carryover available will be listed in the Title I, Part A and ARRA Title I, Part A Budget Summary screens of your LEA's 2010-11 Consolidated Application after the 2009-10 Final Expenditure Reports (FERs) are certified in the Cash Management System (CMS) in October or November. At that time you will be able to amend your LEA's 2010-11 Consolidated Application and, if necessary, the 2010-11 Title I School Selection application to apply for the carryover funds.

If you have questions, please feel free to contact your Field Services consultant for your area or call 517-373-3743 for assistance. If you have questions related to MEGS and CMS, please contact Judy Thelen at 517-335-1266 or ThelenJ8@michigan.gov